



EVANSVILLE MPO
UNIFIED PLANNING WORK PROGRAM
FY 2025 - 2026

Evansville MPO



Henderson • Vanderburgh • Warrick

EVANSVILLE MPO UNIFIED PLANNING WORK PROGRAM FY 2025 - 2026

Evansville MPO Policy Committee Adoption: March 14, 2024
Comments received and addressed: April 3, 2024
Evansville MPO Policy Amendment Approval: March 13, 2025
Comments received and addressed: April 10, 2025

Evansville Metropolitan Planning Organization

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ACKNOWLEDGEMENT AND DISCLAIMER

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U.S. Department
of Transportation
**Federal Highway
Administration**



U.S. Department
of Transportation
**Federal Transit
Administration**

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RESOLUTION APPROVING AN AMENDMENT TO
THE EVANSVILLE METROPOLITAN PLANNING ORGANIZATION
UNIFIED PLANNING WORK PROGRAM
RESOLUTION 2024-UPWP-1

WHEREAS, the Evansville Metropolitan Planning Organization is the organization designated by the Governor as the Metropolitan Planning Organization responsible, together with the State, for carrying out the metropolitan transportation planning process required by 23 U.S.C. 134 Federal-Aid Highway planning requirements and 49 U.S.C. 1603 (a) (Federal Transit planning requirements) in the Evansville Urbanized Area; and

WHEREAS, Federal Highway Administration and Federal Transit Administration guidelines contained in Federal Register Vol. 58, No. 207, October 28, 1993, revised the planning regulations governing the development of metropolitan planning regulations; and

WHEREAS, the Evansville Metropolitan Planning Organization has developed a Unified Planning Work Program as required under Section 450.314 in consultation with the State and the transit operators; and

WHEREAS, the Evansville Metropolitan Planning Organization Policy Committee is the policy body of the Evansville Metropolitan Planning Organization; and

WHEREAS, the Federal Highway Administration and Federal Transit Administration authorizes the expenditures for planning activities of the Metropolitan Planning Organizations; and

WHEREAS, proposed expenditures for planning activities are contained in the Unified Planning Work Program; and

WHEREAS, the Evansville Metropolitan Planning Organization has complied with the Clean Air Act (CAA) requirements as they pertain to the development and conformity of the FY 2025 & FY 2026 Unified Planning Work Program; and

WHEREAS, Federal Highway Administration and Federal Transit Administration require endorsement by the policy body of the Metropolitan Planning Organization of a Unified Planning Work Program as a prerequisite to expenditure of Federal Highway Administration and Federal Transit Administration planning funds; and

WHEREAS, the new IIJA Bipartisan Infrastructure Law requires that 2.5% of PL obligations be set aside for use on increasing safe and accessible transportation options.

WHEREAS, changes and adjustments resulting from Federal and State agencies in addressing responses to reviewer comments can be made at any time without additional policy committee approval:

BE IT THEREFORE RESOLVED, that the Evansville Metropolitan Planning Organization Policy Committee, at its regular meeting of March 14th, 2024 endorses and approves the FY 2025 & FY 2026 Unified Planning Work Program.



Jack Corn, Jr., Chairman Evansville Metropolitan Planning Organization Policy Committee, March 14, 2024

RESOLUTION APPROVING AN AMENDMENT TO
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UNIFIED PLANNING WORK PROGRAM

RESOLUTION 2025-UPWP-1

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WHEREAS, the new IIJA Bipartisan Infrastructure Law requires that 2.5% of PL obligations be set aside for use on increasing safe and accessible transportation options.

WHEREAS, changes and adjustments resulting from Federal and State agencies in addressing responses to reviewer comments or directives that do not materially fiscally impact the document can be made at any time without additional policy committee approval:

ADDED FUNDING SOURCES TO FY 2026

IN PL/5303	Federal	\$595,000	State	\$-	Local	\$148,750	Total	\$743,750
Y410 (2.5% PL)	Federal	\$31,844	State	\$-	Local	\$-	Total	\$31,844
IN HSIP 100%	Federal	\$100,000	State	\$-	Local	\$-	Total	\$100,000
IN STBG	Federal	\$85,000	State	\$-	Local	\$21,250	Total	\$106,250
IN STBG Soft	Federal	\$25,040	State	\$-	Local	\$6,260	Total	\$31,300
IN SPR	Federal	\$60,704	State	\$3,770	Local	\$11,406	Total	\$75,880
IN SPR State TC	Federal	\$-	State	\$52,604	Local	\$-	Total	\$52,604
KY FTA 5304	Federal	\$20,000	State	\$-	Local	\$5,000	Total	\$25,000
IN FTA 5307	Federal	\$10,000	State	\$-	Local	\$2,500	Total	\$12,500
FTA 5310	Federal	\$29,980	State	\$-	Local	\$-	Total	\$29,980
KY PL Funds	Federal	\$78,400	State	\$9,800	Local	\$9,800	Total	\$98,000

BE IT THEREFORE RESOLVED, that the Evansville Metropolitan Planning Organization Policy Committee, at its regular meeting of March 13th, 2025 endorses and approves the FY 2025 & FY 2026 Unified Planning Work Program.



Jack Corn, Jr., Chairman Evansville Metropolitan Planning Organization Policy Committee, March 14, 2024

Evansville MPO Policy Committee Members

Jack Corn, Jr.	Chairperson, Evansville City Council Appointment
Rusty Fowler	Vice-Chairperson, Indiana Department of Transportation
Stephanie Terry	Mayor, City of Evansville
William “Buzzy” Newman	Henderson City Manager, City of Henderson Appointment
Mary Allen	Councilmember, Evansville City Council
Cheryl Musgrave	Commissioner, Vanderburgh County Commission
Jill Hahn	Councilmember, Vanderburgh County Council
Dan Saylor	Commissioner, Warrick County Commission
Nick Stallings	County Engineer, Henderson County Appointment
John Stoll	County Engineer, Vanderburgh County Commission Appointment
Todd M. Robertson	Transportation and Services Director, City of Evansville Mayoral Appointment
Christy Powell	Town Manager, Town of Newburgh Appointment
Deneatra Henderson	Chief District Engineer, Kentucky Transportation Cabinet
Michael Smith	Indiana Department of Transportation (NV)
Jermaine Hannon	Indiana Federal Highway Administration (NV)
La’Kesha Stewart	Indiana Federal Highway Administration (NV)
Shawn Seals	Indiana Department of Environmental Management (NV)
Kelley Brookins	Federal Transit Administration Region V (NV)
Cecilia Godfrey	Federal Transit Administration Region V (NV)
Todd Jeter	Kentucky Federal Highway Administration (NV)
John Ballantyne	Kentucky Federal Highway Administration (NV)
Jim Gray	Kentucky Transportation Cabinet (NV)
Mikael Pelfrey	Kentucky Transportation Cabinet (NV)
Michael Kennedy	Kentucky Division of Air Quality (NV)

(NV) = Non-voting

ACKNOWLEDGEMENTS

Evansville MPO Technical Committee Members

Nate Hahn, Chairperson Executive Director, Evansville Vanderburgh Airport Authority
Rick Wilson, Vice Chairperson Superintendent of Operations, METS

The following organizations are represented on the Technical Committee:

American Medical Response	Henderson City Engineer
American Structurepoint, Inc.	HOLA Evansville
Arc of Evansville	Henderson City Manager
Ascension St. Vincent	Henderson County Engineer
Black Chamber of Commerce Evansville	Henderson County Riverport Authority
Carver Community Organization	Henderson-Henderson County Chamber of Commerce
Commonwealth Engineers, Inc.	Henderson-Henderson County Plan Commission
CSX Transportation	Henderson County Judge Executive
David Matthews Associates	Indiana Department of Environmental Management
Dpatrick Automotive	(Indianapolis)
Easterseals Rehabilitation Center	Indiana Department of Transportation (Indianapolis)
Eastland Mall	Indiana Department of Transportation (Vincennes)
Evansville Regional Economic Partnership	Indiana Southern Railroad
EnviroKinetics, Inc.	Kentucky Transportation Cabinet (Frankfort)
Evansville Bicycle Club	Kentucky Transportation Cabinet (Madisonville)
Evansville Board of Public Safety	Lochmueller Group
Evansville City Engineer	Metropolitan Evansville Transit System
Evansville Department of Metropolitan Development	Port of Indiana-Mount Vernon
Evansville Department of Transportation and Services	Posey County Chamber of Commerce
Evansville Department of Urban Forestry	Qk4 Inc.
Evansville Deputy Mayor	Shrewsberry & Associates, LLC
Evansville Environmental Protection Agency	Southern Indiana Resource Solutions, Inc. (SIRS)
Evansville Parks and Recreation Department	Success Warrick County
Evansville Police Department	Town of Chandler
Evansville Regional Airport	United Neighborhoods of Evansville (UNOE)
Evansville Trails Coalition	University of Evansville
Evansville/Vanderburgh County Area Plan Commission	US House of Representatives District 8
Evansville/Vanderburgh County Emergency Management Agency	Vanderburgh County Emergency Management Agency
Evansville Water and Sewer Department	Vanderburgh County Engineer
Federal Highway Administration (Indiana)	Warrick County Plan Commission
Federal Highway Administration (Kentucky)	Warrick County School Corporation
Federal Transit Administration (Region V)	Westside Improvement Association
Green River Area Development District	
Henderson Area Rapid Transit	

Evansville MPO Staff

Seyed Shokouhzadeh	Executive Director
Pamela Drach	Deputy Director
Kari Akin	Senior Finance Officer
Erin Schrieffer	Chief Transportation Planner
Matt Schrieffer, AICP	Chief Transportation Planner
Amir Varshochi	Transportation Planner
Jennifer Scott	Transportation Planner
Lorenzo Marsh	Transportation Planner
Cory Marshall	Transportation Technician
Laura Lamb	Transportation Advisor

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INTRODUCTION



Henderson River Walk - Henderson

What is a Unified Planning Work Program (UPWP)?

23 CFR 420.111 Funding for transportation planning and unified planning work programs.

- (a) Proposed use of FHWA planning and research funds must be documented by the State DOTs and sub-recipients in a work program, or other document that describes the work to be accomplished, that is acceptable to the FHWA Division Administrator. Statewide, metropolitan, other transportation planning activities, and transportation RD&T activities may be documented in separate programs, paired in various combinations, or brought together as a single work program. The expenditure of PL funds for transportation planning outside of metropolitan planning areas under §420.109(d) may be included in the work program for statewide transportation planning activities or in a separate work program submitted by the State DOT.
- (b)
 - (1) A work program(s) for transportation planning activities must include a description of work to be accomplished and cost estimates by activity or task. In addition, each work program must include a summary that shows:
 - (i) Federal share by type of fund;
 - (ii) Matching rate by type of fund;
 - (iii) State and/or local matching share; and
 - (iv) Other State or local funds.
 - (2) Additional information on metropolitan planning area work programs is contained in 23 CFR part 450. Additional information on RD&T work program content and format is contained in subpart B of this part.

- (c) In areas not designated as TMAs, a simplified statement of work that describes who will perform the work and the work that will be accomplished using Federal funds may be used in lieu of a work program. If a simplified statement of work is used, it may be submitted separately or as part of the Statewide planning work program.
- (d) The State DOTs that use separate Federal-aid projects in accordance with paragraph (a) of this section must submit an overall summary that identifies the amounts and sources of FHWA planning and research funds available, matching funds, and the amounts budgeted for each activity (e.g., statewide planning, RD&T, each metropolitan area, contributions to NCHRP and transportation pooled fund studies, etc.).
- (e) The State DOTs and MPOs also are encouraged to include cost estimates for transportation planning, research, development, and technology transfer related activities funded with other Federal or State and/or local funds; particularly for producing the FHWA-required data specified in paragraph (b) of §420.105, for planning for other transportation modes, and for air quality planning activities in areas designated as non-attainment for transportation-related pollutants in their work programs. The MPOs in TMAs must include such information in their work programs. (The information collection requirements in §§420.111 have been approved by the OMB and assigned control numbers 2125-0039 for States and 2132-0529 for MPOs.)

What are the Planning Factors?

23 CFR 450.306 (b) (1-10) Scope of the metropolitan transportation planning process.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and freight;

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism.

What are the Livability Principles?

1. Provide more transportation choices to decrease household transportation costs, reduce our dependence on oil, improve air quality and promote public health.
2. Expand location and energy efficient housing choices for people of all ages, incomes, races and ethnicities to increase mobility and lower the combined cost of housing and transportation.
3. Improve economic competitiveness of neighborhoods by giving people reliable access to employment centers, educational opportunities, services and other basic needs.
4. Target federal funding toward existing communities through transit-oriented and land recycling to revitalize communities, reduce public works costs, and safeguard rural landscapes.
5. Align federal policies and funding to remove barriers to collaboration, leverage funding and increase the effectiveness of programs to plan for future growth.
6. Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods, whether rural, urban or suburban.

WORK ELEMENTS



Task 100: Administration/Public Participation

Purpose

Administer a continuous, cooperative, and comprehensive metropolitan planning program to ensure that state and local partners maintain eligibility for the use of federal transportation funds to improve area roadways and transit systems. Keep MPO members and partners informed on regional trends and issues and the transportation planning process; engage stakeholders and the public in the development of regional policies; provide opportunities for meaningful input on proposed plans and programs; comply with guidelines of the adopted Public Participation Plan; continue to seek new methods of outreach.

Recent Accomplishments

- Administered planning activities adopted in the FY 2023 & FY 2024 UPWP.
- Developed FY 2025 & FY 2026 UPWP.
- Training and Webinars to promote professional growth for MPO staff.
- Evansville MPO Employee Handbook and Policy amendments.
- General conference attendance to keep MPO staff informed of new regulations pertinent to their occupation and networking opportunities to brainstorm with other planners throughout the state.
- Biannual publication of the EMPO Express Newsletter.

FY 2025 & FY 2026 Activities

- Live streaming and record Policy Meetings.
- Monitor laws and ordinances including the Infrastructure Investment and Jobs Act (IIJA).
- Participate in KYTC Statewide Planning meetings & INDOT MPO Councils and working groups for IN & KY.
- Maintain social media, website updates, public notices, media coverage, biannual newsletter and news releases to allow the general public to be “in the know”. Staff will also answer inquiries electronically, through social media, or in person.
- Review and update websites and other electronic platforms to ensure accessibility and 508 compliance.
- Work with regional, Federal, and State partners to coordinate transportation planning efforts across IN-KY area including transit agencies and adjacent rural planning organizations.
- Improve infrastructure for non-motorized travel; safety for all road users; reduce air pollution in high volume corridors; offer reduced public transit fares where appropriate; provide and target areas of high concentrations of elderly and poor access to services with a demand response services.
- Ensure the transportation planning process is equitable for all users, especially seniors, individuals with a disability, low-income households and minority populations.
- Provide documents in other languages as requested.
- Provide Title VI, ADA, and LEP training annually to staff.
- Administer monthly technical and policy meetings including preparing agendas, minutes, materials, and publicizing the information to citizens.
- Coordinate with INDOT to review any funding programs/allocations that may need to be revised in light of boundary adjustments.
- Complete needed updates to the Title VI and Limited English Proficiency (LEP) plan annually. Ensure that LPAs comply with nondiscrimination requirements and monitor implementation of their Title VI program. Title VI Plan is due to KYTC for review annually on 3/31. In calendar year 2024, complete an update of the Title VI/LEP Plan and supporting documents to show the change in Title VI/ADA Coordinator.
- Periodic review of the Participation Plan for effectiveness according to 23 CFR 450.316.
- Evaluate new strategies for the Participation Plan such as incorporating new social media platforms into the public involvement process and incorporating tools for meaningful public involvement.
- Integrate Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices.
- Continue to monitor LPA’s Americans with Disabilities Act Transition Plans and other ADA compliance requirements, concentrating on areas around transit facilities, schools, disadvantaged populations, social services, and medical facilities.
- Continue to coordinate with MPOs, advocacy groups and government partners through the statewide MPO Council.
- Monitor best practices for transportation planning by attending workshops and conferences and by participating in industry associations, including but not limited to Transportation for America, National Academies of Science Transportation Research Board, National Association of Regional Councils, TransCAD, Institute of Transportation Engineers, American Planning Association, Association of Metropolitan Planning Organizations (AMPO), and McTrans – University of Florida Transportation Institute.
- Inform the public about federal-aid improvement projects for the area through a bimonthly project update report at public meetings and through electronic means.
- Cooperatively work with the State DOTs to establish the administrative and technical procedures required to meet federal planning requirements; prepare and review contractual agreements as necessary; participate in MPO meetings; distribute special and annual reports and study documents; review and analyze individual transportation planning projects and studies; and undertake general administrative activities in support of the metropolitan planning program.
- Review current policies, rules, and procedures to determine their impact on safety for all road users, including vulnerable road users (VRUs), and to ensure they include provisions for safety in future transportation infrastructure, particularly those outside automobiles.

- Prepare updates to the FY 2025 & FY 2026 UPWP and amend FY 2026 funding.
- Annual audit performed by the State Board of Accounts to certify that the proper financial procedures are being considered.
- Administer planning grants by submitting reimbursements and tracking funding grants.
- Complete and approve the annual budget and annual Performance and Expenditures report.
- Prepare updates to the Memorandum of Agreement between the MPO, States, and transit and planning agencies to address requirements in the past current transportation bills as applicable.
- Continue to amend the Evansville MPO Employee Handbook policies as needed.
- Monitor and provide technical assistance to LPAs regarding their Title VI programs and implementation plan.
- Develop annual Title VI Goals and Accomplishments Report and add to the appendix of the Title VI Implementation Plan.
- Work with the state in the development of a Mobility Management Network.
- Work with the National Center for Mobility Management and Shared-Use Mobility Center on Mobility Management Performance Measures.
- Prepare the FY 2027 & FY 2028 Unified Planning Work Program.
- Prepare and submit Federal and State required reports such as the 941, UC-1, W-2s, 1099-MISC, Annual Report, etc.
- Prepare articles and information for the biannual Evansville MPO Express Newsletter.
- Activities to prepare for and participate in the FHWA Certification Review and to address any opportunities listed in the report.
- Review the ADA Title II Self-Evaluation and Transition Plan on an annual basis and update as needed.
- Update and maintain various Stakeholder contact lists.
- Attend Title VI trainings.
- FY 2024 Annual Audit and CFDA letters to the appropriate agencies. (March 2025)
- FY 2025 Annual Audit and CFDA letters. (March 2026)
- INDOT, KYTC, and Federal quarterly invoice and progress reports. (Quarterly)
- FY 2025 & FY 2026 Unified Planning Work Program amendments. (April 2025)
- FY 2026 budget. (June 2025)
- FY 2027 budget. (June 2026)
- FY 2026 Cost Allocation Plan. (Feb 2025)
- FY 2027 Cost Allocation Plan. (Feb 2026)
- FY 2026 contracts and applications (State, Local, & Federal). (Feb-July 2025)
- FY 2027 contract review and applications (State, Local, & Federal). (Feb-July 2026)
- Quarter/year-end forms: W-2's, 1096, 1099-Misc, Wh-3, W-3, Form 100-R and Annual Report. (Jan-Feb)
- Bi-Monthly Project Update reports. (Jan/Mar/May/July/Sept/Nov)
- Streamed Meetings. (Jan/Mar/May/July/Sept/Nov)
- Minutes, agenda, and supporting documentation. (Jan/Mar/May/July/Sept/Nov)
- Public notices, media coverage, news releases. (on-going)
- Web-based information systems: Facebook, website, etc. (on-going)
- EJ/Title VI / ADA Transition Plans consideration in Project Selection/Prioritization Process lists. (on-going)
- Updates and amendments Title VI/LEP Plan. (annually)
- Meetings with Health By Design, National Center for Mobility Management, and Shared-Use Mobility Center Periodically to advance Mobility Management across the state. (on-going)
- Trainings, webinars, conferences including the Indiana MPO Conference and Road School. (on-going)
- Updated Participation Plan, November 2025. (on-going)
- Biannual EMPO Express Newsletter. (Spring/Summer 25/26 & Fall/Winter 25/26)

Final Products

- FY 2024 Annual Performance and Expenditures Completion Report. (Oct 2024)
- FY 2025 Annual Performance and Expenditures Completion Report. (Oct 2025)

Table 1: Task 100 Budget Summary

FY 2025		1-Jul-24 through		30-Jun-25	
State	PL	State Match	Local Match	Total	
IN	\$ 180,000	\$ -	\$ 45,000	\$ 225,000	
KY	\$ 20,000	\$ 1,250	\$ 3,750	\$ 25,000	
TOTAL	\$ 200,000	\$ 1,250	\$ 48,750	\$ 250,000	
man hours		2,556			
FY 2026		1-Jul-25 through		30-Jun-26	
State	PL	State Match	Local Match	Total	
IN	\$ 190,000	\$ -	\$ 47,500	\$ 237,500	
KY	\$ 20,000	\$ 2,500	\$ 2,500	\$ 25,000	
TOTAL	\$ 210,000	\$ 2,500	\$ 50,000	\$ 262,500	
man hours		2,517			
Responsibility : The Evansville MPO Staff					

Task 200: Data Collection & Analysis

Purpose

Maintain and analyze data to support transportation planning, asset management, and facility/system design; develop planning models to forecast future population and employment growth, land development, traffic volumes, transit ridership, and to identify potential impacts of growth and/or policy proposals on public health and the environment. Gather, create, and update spatial data to perform safety, vulnerability, resiliency, freight and environmental analysis.

Recent Accomplishments

- Use of Miovision cameras for more accurate traffic data collection.
- Collection of traffic count data and turning movement data for local and state governments and LPA's to help assist in making informed transportation decisions.
- Updated GIS map layers to provide a visual and user-friendly way to provide data to users.
- Regional Pavement Management Process software and data collection.
- Created GIS layers using crash data.
- Various analysis of demographic, and traffic data for planning, Civil Rights, and transit documents.
- Major updates to regional travel demand model.

FY 2025 & FY 2026 Activities

- Maintain Travel Demand Model to evaluate the potential effects of changes in regional growth and/or the transportation system on the environment in Kentucky and Indiana.
- Build microsimulation models to perform analysis for individual projects, proposals and requests.
- Develop computer application programming products to automate data collection and analysis process.
- Continue to share data in the transportation planning process and develop and advance data sharing principles.
- Incorporate data sharing principles in the transportation planning process for efficient use of resources and improved policy decision-making at the State, MPO, regional and local levels.
- Continue to compile and analyze data to monitor regional congestion in accordance with federal planning requirements for a congestion management process.
- Continue to collect, compile, and analyze data to monitor roadway safety. (Y410)
- Continue to create GIS traffic count layers and maps.
- Monitor and update the Urbanized Area Boundaries as necessary and continue to monitor US Census data through the Census Transportation Planning Products especially as a result of the 2020 Census.

- Prepare updates as needed to the Metropolitan Planning Area Boundaries and Urbanized Area Boundaries based on 2020 Census data.
- Coordinate with LPAs to develop future land use forecasts for residence and employment.
- Continue to monitor and update the functional classification maps as necessary in coordination with INDOT and KYTC.
- Coordinate the Highway Safety Improvement Program (HSIP) by collecting, analyzing, and mapping crash data points. Crash data layers will be available for Warrick, Vanderburgh, and Henderson counties as they become available.
- Continue to use the StreetLogix platform and pavement management software to assist LPAs in maintaining current pavement inventories and creating local pavement asset management plans.
- Receive quarterly pavement work history from LPAs to up Regional Pavement Management asset data.
- Access the National Performance Management Research Data Sets to conduct performance measure analysis.
- Maintain and update the Congestion Management Process.
- Create and perform analysis reports for any local public agency (LPA) in the planning area upon request.
- Gather, create, update, and analyze environmental, vulnerability, and resiliency data to determine the areas of greatest concern.
- Continue to collect scooter data from local providing companies.
- Monitor Local Road Safety Plans (LRSP) developed to improve safety on jurisdiction's roads. Evaluate crashes and make correlations between the crash and characteristics such as weather, corridors, pedestrian, ect.
- Implement LRSP improvements.

INDOT State-owned Traffic Count Program:

Continue to collect traffic data for INDOT in Gibson, Posey, Vanderburgh, and Warrick counties on a 3-year schedule and upload them into the state's MS2 platform.

INDOT Non-State-owned Traffic Count Program:

Continue to collect traffic data for INDOT in Gibson, Posey, Vanderburgh, and Warrick counties on a 3-year schedule and upload them into the state's MS2 platform.

Rural Planning – Posey & Gibson Counties:

Continue to collect traffic data for INDOT in Gibson and Posey counties.

- Assist the local governments in Posey and Gibson counties on grant initiatives and planning support such as Stellar Communities, Regional Cities, and Section 5311 initiatives.
- Assist the local government in creation of their transportation plans.
- Provide technical assistance to INDOT in these rural counties.
- Continue to use the StreetLogix platform and pavement management software to assist LPAs in maintaining current pavement inventories and creating local pavement asset management plans.
- Receive quarterly pavement work history from LPAs to up Regional Pavement Management asset data.
- Provide crash analysis data for the rural counties. 3-year base.

Final Products

- Data files (traffic counts, GPS locations, turning movements). (on-going)
- GIS Layers. (on-going)
- Local Transportation Plans. (if applicable)
- Congestion Management Process Updates. (as needed)
- Grant Applications (rural/ traffic counts). (Feb 2025, 2026)
- Local Road Safety Plans (LRSPs) (provide technical assistance). (when requested)
- Rural Countywide traffic counts including RR crossings and GPS locations. (on-going)
- Interactive GIS website including traffic counts download available to the public on the website. (on-going)
- Annual updated pavement asset inventories to LPAs. (on-going)
- Vulnerability and Resiliency Assessments. (as needed)

Table 2: Task 200 Budget Summary

FY 2025	1-Jul-24		through	30-Jun-25				
State	PL	Y410	HSIP (100%)	SPR PL	State Match	Local Match	Total	
IN	\$ 112,000	\$ 6,000	\$ 100,000	\$ 46,884	\$ 52,452	\$ 37,269	\$ 354,605	
KY	\$ 16,400				\$ 1,025	\$ 3,075	\$ 20,500	
TOTAL	\$ 128,400	\$ 6,000	\$ 100,000	\$ 46,884	\$ 53,477	\$ 40,344	\$ 375,105	
man hours		3,836						
FY 2026	1-Jul-25		through	30-Jun-26				
State	PL	Y410	HSIP (100%)	SPR	State Match	Local Match	Total	
IN	\$ 120,000					\$ 30,000	\$ 150,000	
		\$ 6,000					\$ 6,000	
			\$ 100,000				\$ 100,000	
				\$ 60,704	\$ 3,770	\$ 11,406	\$ 75,880	
					\$ 52,604		\$ 52,604	
KY	\$ 16,400		\$ -	\$ -	\$ 2,050	\$ 2,050	\$ 20,500	
TOTAL	\$ 136,400	\$ 6,000	\$ 100,000	\$ 60,704	\$ 58,424	\$ 43,456	\$ 404,984	
man hours		3883						
Responsibility : The Evansville MPO Staff								

Task 300: Short Range Planning/Management Systems

Purpose

Maintain a regional program that prioritizes and schedules transportation projects consistent with adopted short-range plans of the state and region. Administer competitive grant programs as scheduled.

Recent Accomplishments

- Processed TIP amendments, modifications and resolutions.
- Submitted the Annual Listing of Obligated Projects.
- FY 2024-2028 TIP.
- Surface Transportation Block Grant Program (STBG) Henderson & Indiana applications.
- Quarterly Project Tracking meetings and forms.
- Planning & Environmental Linkages (PEL) including Red Flag Investigations, storm water management, and green infrastructure.
- Responses for traffic impact studies, re-zonings, and subdivisions.

FY 2025 & FY 2026 Activities

- Process TIP amendments, modifications, and resolutions.
- Project costs estimation practices and procedures should be addressed to document inflation and reviewed as necessary to avoid multiple project changes.
- Complete a FY 2026-2030 Transportation Improvement Program.
- Coordinate with the State to implement a documented process for developing and making changes to the TIP and STIP.
- Continue to meet quarterly with Indiana and Kentucky LPAs on Federal Aid projects to track their progress with a focus on time, budget, and project delivery.
- Continue to administer a Call for Projects for Federal funding (in coordination every two years with new TIP development).
- Include scoring factors in the Call for Projects process to ensure projects selected improve air quality and met the goals and objectives of the 2050 MTP.
- Continue to monitor and plan for freight related travel.
- Consult with state freight staff to identify Urban Freight Corridors and Critical Rural Freight Corridors in the state portion of the National Highway Freight Network.
- Continue to provide technical assistance for competitive grant opportunities.

- Continue to assist Vanderburgh County, the City of Evansville, Warrick County, the Town of Newburgh, the City of Henderson and Henderson County in specialized short-range transportation requests reasonably requested within time and budget restraints. Address change orders and the process.
- Coordinate with Federal Land Management Agencies (FLMA) in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands and appropriately involve them in the Metropolitan Transportation Plan and Transportation Improvement Plan processes.
- Continue to assist KYTC with Strategic Highway Investment Formula for Tomorrow (SHIFT) prioritization process for unfunded projects to receive state funds.
- Continue to coordinate with KYTC in identifying and updating projects in the Continuous Highway Analysis Framework (CHAF).
- Continue to monitor and track the INDOT Program of Projects.
- Continue to coordinate and prepare the Annual Listing of Obligated Projects.
- Continue to conduct Red Flag Investigations (RFI) as part of the TIP development process.
- Continue to coordinate resilience and reliability with KYTC and INDOT on evaluations of damage-prone areas.
- Continue to use the collaborative Planning and Environmental Linkages (PEL) integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the NEPA/environmental review process.
- Development of a regional Vulnerability Plan, including accompanying data collection and review.
- Continue to monitor ITS Architecture projects and update as necessary.
- Continue to evaluate rezoning petitions, site development plans, subdivisions, right of way vacations, Traffic Impact Studies (TIS), and specific transportation facility requests as well as access, parking, signal, safety, signing, and design considerations.
- Encourage LPAs to utilize the Public Right-of-Way Accessibility Guidelines (PROWAG).
- Process federal aid applications awarded from the call for projects through the Surface Transportation Block Grant Program – Transportation Alternatives Set-Aside including but not limited to SHN, STBG, CMAQ, Transportation alternatives.
- Update the Call for Projects Prioritization Process as necessary to incorporate the goals and objectives from the MTP 2050.
- Evaluate the use of Transit Oriented Development (TOD) into project selection and scoring.
- Continue to incorporate performance-based planning requirements and explore ways to evaluate how the TIP's investment priorities will help achieve targets established in the MTP.
- Identify and list in the TIP which projects support the targets listed in the MTP.
- Provide assistance to INDOT to update the Planning Roles and Responsibilities Cooperating Operating Manual (PRRCOM) as needed.
- Traffic Incident Management (TIM) Activities such as providing data for performance measures, funding an ITS project, market TIM to elected officials, and facilitate TIM responder Training.
- Collaborate and coordinate transportation planning with military facilities within the state and metropolitan areas with the Department of Defense (DOD) Strategic Highway Network (STRAHNET) and review the STRAHNET maps and recent Power Project Platform (PPP) studies.
- Participate in various working groups: Finance, STIP/TIP, ALOP, PBPP.

Final Products

- TIP amendments, modifications, and resolutions. (on-going)
- Self-Certification Statements (included in new TIP). (Feb/March 2025)
- FY 2026-2030 Transportation Improvement Program (TIP). (May 2025)
- Traffic Impact Studies, right of way vacations, rezoning petitions, site review petitions, and subdivision review. (on-going monthly)

- Recommendations on Federal Aid Projects. (on-going)
- Project Applications – All MPO funding programs. (Fall 2024)
- Planning and Environmental Linkages efforts including Red Flag Investigations, storm water management, and green infrastructure. (as needed)
- Annual Listing of Obligated Projects (ALOP). (Aug/Dec 2024 & 2025)
- Quarterly Project Tracking meetings and forms -Indiana and Kentucky LPAs. (quarterly)
- Planning Roles & Responsibilities Cooperating Operating Manual Update (assist INDOT). (as needed)
- ITS Architecture Updates. (as needed)
- Regional Pavement Management System updates for performance and asset management. (on-going)
- Continuous Highway Analysis Framework (CHAF) forms (KY). (as needed)
- Freight Database, Freight Volume Map, and Freight GIS layer. (as needed)
- Vulnerability Plan. (Fall/Winter 24)

Table 3: Task 300 Budget Summary

FY 2025		1-Jul-24		through		30-Jun-25		
State		PL		STBG		State Match	Local Match	Total
IN	\$	124,265	\$	80,000	\$	-	\$ 51,067	\$ 255,332
KY	\$	20,000	\$	-	\$	1,250	\$ 3,750	\$ 25,000
TOTAL	\$	144,265	\$	80,000	\$	1,250	\$ 54,817	\$ 280,332
man hours		2,867						
FY 2026		1-Jul-25		through		30-Jun-26		
State		PL		STBG		State Match	Local Match	Total
IN	\$	130,000					\$ 32,500	\$ 162,500
			\$	85,000			\$ 21,250	\$ 106,250
KY	\$	20,000	\$	-	\$	2,500	\$ 2,500	\$ 25,000
TOTAL	\$	150,000	\$	85,000	\$	2,500	\$ 56,250	\$ 293,750
man hours		2,816						
Responsibility : The Evansville MPO Staff								

Task 400: Long Range Planning

Purpose

Maintain a long-range plan for the region's transportation needs that is based on the latest available land use, demographics, and travel pattern data; philosophically based on regional goals and values, and financially based on predictable, reliable funding sources. Integrate transportation planning with land use, economic development, environmental, air quality, and public health considerations.

Recent Accomplishments

- Statewide CMAQ call for projects.
- 2050 Metropolitan Transportation Plan.
- Air Quality and Conformity updates.
- Conduct CMAQ and air quality analysis for project support.

FY 2025 & FY 2026 Activities

- Provide updates to the 20-year horizon Metropolitan Transportation Plan, as necessary. The MTP incorporates planning elements such as demographics, financial constraint, public transportation, transportation connectivity, freight, safety and security, preservation, congestion, air quality, and bicycle and pedestrian transportation.
- Begin development of a new Metropolitan Transportation Plan (2055).
- Establish and track performance measures and targets, including federally-required performance measures and targets, provided in the Metropolitan Transportation Plan (MTP). Continue to work with the States as these performance measures and targets become available.
- Coordinate and participate in long range transportation and air quality planning with local, state, and federal agencies in accordance with the Transportation Air Quality Conformity Protocol and state and local regulations.
- Engage all areas of the transportation network for input into the MTP including the riverports.
- Coordinate with officials responsible for natural disaster risk reductions when developing the MTP and TIP.
- Monitor extreme weather events on transportation systems including strategies to improve resilience and reliability of transportation systems, to mitigate storm water and to enhance travel and tourism.
- Conduct CMAQ and air quality analysis for future transportation projects, including eligibility determination.
- Partner with INDOT – Vincennes District staff with the management of corridor studies on US 41 and on SR 66/SR 62.
- Partner with INDOT and KYTC on the I-69 Corridors and Ohio River Crossing.
- Partner with INDOT on a Multimodal Connectivity Plan for SR 66/Lloyd Expwy.
- Management activities associated with corridor studies including, but not limited to, modeling and other technical coordination, fiscal oversight of contracts, meeting coordination, and document review.
- Development of Multi Modal Plans.
- Assist the State as needed in development of the State Asset Management Plan.
- Assist in coordination with the State as needed in District Transportation Plans.
- Continue to incorporate performance-based planning requirements including selecting, reporting, sharing, and collection of data according to FAST Act and Infrastructure Investment and Jobs Act (IIJA) requirements for the performance targets.
- Coordinate with Federal Land Management Agencies (FLMA) in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands and appropriately involve them in the Metropolitan Transportation Plan and Transportation Improvement Plan processes.
- Collaborate and coordinate transportation planning with military facilities within the state and metropolitan areas with the Department of Defense (DOD) Strategic Highway Network (STRAHNET) and review the STRAHNET maps and recent Power Project Platform (PPP) studies.
- Coordinate with the State regarding the statewide National Electric Vehicle Infrastructure (NEVI) plan.
- Coordinate with the State in the Carbon Reduction Program strategy.
- Coordinate with the State for the Promoting Resilience Operations for Transformative Efficient and Cost-Savings Transportation (PROTECT) formula program.

Final Products

- Targets and Performance Measures Updates as needed. (on-going)
- Annual Performance Measures Report. (Spring 25 & 26)
- MTP Amendments (as needed)

Table 4: Task 400 Budget Summary

FY 2025		1-Jul-24		through	30-Jun-25
State	PL	State Match	Local Match	Total	
IN	\$ 75,000	\$ -	\$ 18,750	\$ 93,750	
KY	\$ 8,000	\$ 500	\$ 1,500	\$ 10,000	
TOTAL	\$ 83,000	\$ 500	\$ 20,250	\$ 103,750	
man hours		1,061			
FY 2026		1-Jul-25		through	30-Jun-26
State	PL	State Match	Local Match	Total	
IN	\$ 80,000	\$ -	\$ 20,000	\$ 100,000	
KY	\$ 8,000	\$ 1,000	\$ 1,000	\$ 10,000	
TOTAL	\$ 88,000	\$ 1,000	\$ 21,000	\$ 110,000	
man hours		1,054			
Responsibility : The Evansville MPO Staff					

Task 500: Transit and Active Transportation

Purpose

To provide the communities with transportation choices that include public transit and bicycle/ pedestrian facilities to improve the quality of life and safety for all users.

Recent Accomplishments

- Assisted METS in establishing a microtransit pilot program on the eastside of Evansville called METS Micro, including coordinating with partners and identifying funding options.
- Coordinated Public Transit- Human Services Plan (summer 2022)
- Evansville – Henderson Regional Transportation Guide Updates
- Coordination with the City of Evansville in implementing project recommendations from the Bicycle and Pedestrian Connectivity Master Plan

FY 2025 & FY 2026 Activities

- Initiate the development of a coordinated and unified mobility management plan that incorporates all users and all transportation systems.

- Integrate Ladders of Opportunity by identifying gaps in connectivity of the transit and active transportation system to provide the public with adequate essential services such as employment, health care, grocery suppliers, schools, education, and recreation.
- Monitor active transportation projects and funding, including Safe Routes to School projects.
- Provide technical assistance to LPAs, engineers, and city officials on various pedestrian crossings and bicycle improvements using current bicycle and pedestrian master plans for reference. (Y410)
- Encourage the use of best practices in design to support bicycle and pedestrian safety. (Y410)
- Encourage compliance with EMPO's Complete Streets Policy on Federally funded projects. Also encourage LPAs to adopt a local-level Complete Streets Policy. (Y410)
- Encourage development of complete streets by incorporating safe pedestrian facilities, safe transit stops (if present), safe crossing opportunities where needed for accessing destinations, and by providing safe and comfortable bicycle facilities on roadways, adjacent to the road, or on a nearby parallel corridor. (Y410)
- Support bicycle and pedestrian groups and health and wellness organizations to promote the use and planning of bicycle and pedestrian improvements. (Y410)
- Continue to coordinate with METS to further develop the METS Micro microtransit program.

- Coordinate the FTA 5310 program by administering a call for projects.
- Update the Coordinated Public Transit - Human Services Transportation Plan in cooperation with the States, public and private transportation providers, and health and human service organizations including organizations supporting the elderly and individuals with a disability.
- Update the Section 5310 Program Management Plan as needed.
- Review of the Coordinated Council on Access and Mobility (CCAM) tools, particularly the inventory of federal programs that fund transportation.
- Research of partnerships with other Federal agencies as there are matching opportunities available to allow for 100% federal support of transit projects.
- Provide technical assistance to transit agencies and other transit providers including triennial review, TrAMS, and civil rights activities.
- Submit and prepare INDOT state grants, Echo draws, quarterly reports, and the Annual Transit Report on behalf of METS.
- File required annual Certifications and Assurances, create FTA grants in the TrAMS system and follow participation program requirements.
- Provide planning assistance to HART and METS as needed in the production of new marketing materials, route planning, or special requests.
- Monitor use of METS Mobility and HART Paratransit services by elderly and individuals with a disability.
- Coordinate with all transit agencies to support regional connectivity with transit providers.
- Conduct agency and vehicle audits of Section 5310 recipients.
- Assist METS and HART in updating TAM Plan and PTASP as needed.
- Assist METS and HART in developing Transit Asset Management (TAM) and Public Transit Agency Safety Plan (PTASP) performance measures and targets annually.
- Coordinate quarterly Regional Transit Advisory Committee (RTAC) meetings with public and non-profit transportation providers.
- Continuous updates of the Evansville-Henderson Regional Transportation Guide with assistance from RTAC members.
- Develop annual Transit Asset Management (TAM) Targets in coordination with METS and HART and add to the appendix of the TAM Plan.
- Work with the state in the development of a Mobility Management Network.
- Work with the National Center for Mobility Management and Shared-Use Mobility Center on Mobility Management Performance Measures.
- Work with local public transit agencies and non-profits on alternative and expanded transit opportunities, such as microtransit zones.
- Work with local agencies to assess and evaluate the impact of new and expanded transit opportunities on missed medical trips and access to pharmacies, grocery stores, and other needs.
- Prepare KYTC FTA 5303, 5304 grant applications.
- Submit and prepare KYOTD Intelligrants.

Final Products

- Updates to the bicycle and pedestrian plans. (as needed)
- Attendance at bicycle and pedestrian related meetings. (as needed)
- Various materials promoting pedestrian and bicycle safety and transit use. (as needed)
- Annual FTA Certifications and Assurances. (Spring 2024 & 2025)
- FTA 5307, 5310, and 5339 grant Applications. (Summer 2024 & 2025)
- KYTC 5303 and 5304 grant application submission.
- INDOT State PMTF grant applications for METS. (Spring 2024 & 2025)
- INDOT Annual Transit Report for METS. (February 2024 & 2025)
- INDOT Quarterly Transit Reports for METS. (Quarterly)
- City Annual Transit Grant Report. (January 2024 & 2025)
- METS quarterly State and Federal draw downs. (Quarterly 2024 & 2025)

- Coordinated Public Transit-Human Services Plan update. (as needed)
- Section 5310 Program Management Plan update. (as needed, summer)
- Annual Transit Asset Management and Safety Performance Measures and Targets. (January 2024 & 2025)
- Annual/Quarterly FTA Milestone and Federal Financial Reports. (October 2024 & 2025)
- Agency and vehicle audits of Section 5310 Recipients. (summer 2024 & 2025)
- Meet with Health By Design, National Center for Mobility Management, and Shared-Use Mobility Center Periodically to advance Mobility Management across the state. (as needed)
- Quarterly Regional Transit Advisory Committee (RTAC) Meetings. (quarterly on-going)
- Evansville- Henderson Regional Transportation Guide Updates. (on-going)

Table 5: Task 500 Budget Summary

FY 2025		1-Jul-24	through	30-Jun-25					
State	PL	Y410	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total	
IN	\$ 77,676	\$ 5,843	\$ -	\$ 10,000	\$ -	\$ -	\$ 21,919	\$ 115,438	
KY	\$ 10,800		\$ 10,000	\$ 10,000	\$ -	\$ 675	\$ 7,025	\$ 38,500	
FTA Direct	\$ -		\$ -	\$ -	\$ 34,859	\$ -	\$ -	\$ 34,859	
TOTAL	\$ 88,476	\$ 5,843	\$ 10,000	\$ 20,000	\$ 34,859	\$ 675	\$ 28,944	\$ 188,797	
man hours		1,924							
FY 2026		1-Jul-25	through	30-Jun-26					
State	PL	Y410	FTA 5304	FTA 5307	FTA 5310	State Match	Local Match	Total	
IN	\$ 75,000				\$ -	\$ -	\$ 18,750	\$ 93,750	
		\$ 25,844					\$ -	\$ 25,844	
				\$ 10,000			\$ 2,500	\$ 12,500	
FTA Direct					\$ 29,980	\$ -	\$ -	\$ 29,980	
KY	\$ 14,000					\$ 1,750	\$ 1,750	\$ 17,500	
			\$ 20,000				\$ 5,000	\$ 25,000	
TOTAL	\$ 89,000	\$ 25,844	\$ 20,000	\$ 10,000	\$ 29,980	\$ 1,750	\$ 28,000	\$ 204,574	
man hours		1,962							

Responsibility : The Evansville MPO Staff in cooperation with local transit agencies

FTA 5307 funding is provided in FTA's TrAMS system in a grant through METS and HART and paid to the EMPO through these 5307 grants by the transit agencies.

Task 600: Special Studies

Purpose

600.1 Project 1 – Software

Remix Software – To purchase Remix software to use as a tool to assist the transit agencies in transit planning and route design as well as with Title VI analysis and reporting. Remix is the only web-based transit planning & scheduling software platform that provides rapid route design, import/ analysis / modification of existing transit routes, demographic analysis, operating cost calculations, travel time visualizations, and Title VI analysis into a single integrated platform for transit planning.

Streetlight Software – To purchase Streetlight software to use for traffic pattern data for modeling.

Streetlogix Software – To purchase one year of the new Streetlogix street asset management platform software.

Recent Accomplishments

600.1 Project 1– Software

Remix has been used for Title VI Analysis for METS, route and detour planning, demographic analysis of routes, Call for Projects scoring, and Performance Measures.

FY 2025 & FY 2026 Activities

600.1 Project 1 – Software

The MPO will utilize Remix for Transit Planning, Travel Time Visualizations, Route modifications and design, Title VI analysis & reporting, and demographic analysis.

The MPO will utilize the data collected from the Streetlight Software to be used in assumptions for the transportation model software.

The MPO will utilize the data in the Streetlogix software to make informed decisions in the regional pavement management system.

Final Products

600.1 Project 1 – Software

Acquisition of Remix Software, Reports – Title VI, Route Design, Travel Time.

Acquisition of Streetlight Software, data reports.

Acquisition of Streetlogix Software, data reports.

Table 6: Task 600 Budget Summary

FY 2025		1-Jul-24	through	30-Jun-25
State	STBG	Local Match	Total	
IN 600.1	\$ 25,040	\$ 6,260	\$ 31,300	
TOTAL	\$ 25,040	\$ 6,260	\$ 31,300	

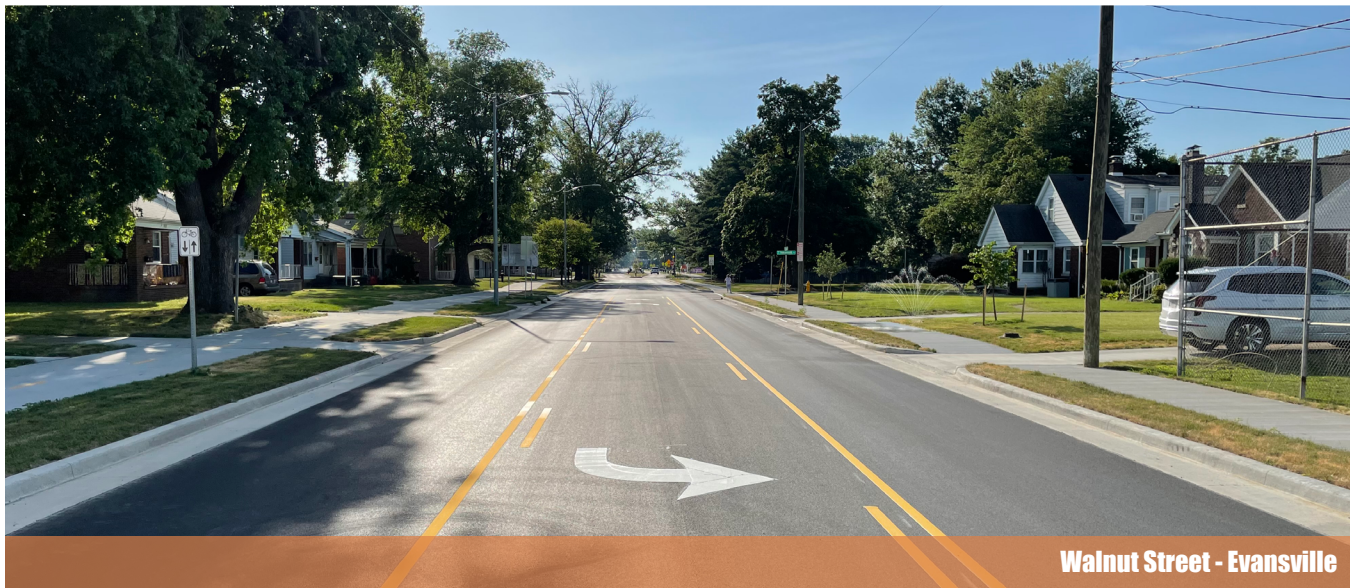
man hours This is acquisition of software

FY 2026		1-Jul-25	through	30-Jun-26
State	STBG	Local Match	Total	
IN 600.1	\$ 25,040	\$ 6,260	\$ 31,300	
TOTAL	\$ 25,040	\$ 6,260	\$ 31,300	

man hours This is acquisition of software

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BUDGET TABLES



The following pages include the budget summaries by task and state and source of funding as well as a breakdown between indirect and direct costs plus a breakdown on fringe costs.

Table 7: FY 2025 Budget Summaries by Task and State

FY 2025			1-Jul-24 through 30-Jun-25										
			FHWA				FTA						
TASK	Title	State	PL	Y410	STBG	HSIP (100%)	SPR PL	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total
100	Admin/Pub	IN	\$ 180,000									\$ 45,000	\$ 225,000
100	Admin/Pub	KY	\$ 20,000								\$ 1,250	\$ 3,750	\$ 25,000
200	Data	IN (PL)	\$ 112,000									\$ 28,000	\$ 140,000
		IN Y410		\$ 6,000								\$ -	\$ 6,000
		IN HSIP 100				\$ 100,000						\$ -	\$ 100,000
		IN SPR PL					\$ 46,884				\$ 2,452	\$ 9,269	\$ 58,605
		State TC									\$ 50,000	\$ -	\$ 50,000
200	Data	KY	\$ 16,400								\$ 1,025	\$ 3,075	\$ 20,500
300	Short Plan	IN (PL)	\$ 124,265									\$ 31,067	\$ 155,332
		IN STBG			\$ 80,000							\$ 20,000	\$ 100,000
300	Short Plan	KY	\$ 20,000								\$ 1,250	\$ 3,750	\$ 25,000
400	Long Plan	IN	\$ 75,000									\$ 18,750	\$ 93,750
400	Long Plan	KY	\$ 8,000								\$ 500	\$ 1,500	\$ 10,000
500	Transit/Ped	IN	\$ 75,000									\$ 18,750	\$ 93,750
		IN Y410		\$ 8,519								\$ -	\$ 8,519
		FTA 5307							\$ 10,000			\$ 2,500	\$ 12,500
500	Transit/Ped	KY	\$ 10,800					\$ 10,000	\$ 10,000		\$ 675	\$ 7,025	\$ 38,500
500	Transit/Ped	FTA Direct	\$ -							\$ 34,859			\$ 34,859
600	Specials	IN	\$ -		\$ 25,040							\$ 6,260	\$ 31,300
TOTAL			\$ 641,465	\$ 14,519	\$ 105,040	\$ 100,000	\$ 46,884	\$ 10,000	\$ 20,000	\$ 34,859	\$ 57,152	\$ 198,696	\$ 1,228,615

FY 2025 INDIANA BUDGET SUMMARY

			FHWA				FTA						
			PL	Y410	STBG	HSIP (100%)	SPR PL	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total
100	Admin/Pub	IN	\$ 180,000									\$ 45,000	\$ 225,000
200	Data	IN (PL)	\$ 112,000									\$ 28,000	\$ 140,000
		IN Y410		\$ 6,000								\$ -	\$ 6,000
		IN HSIP 100				\$ 100,000						\$ -	\$ 100,000
		IN SPR PL					\$ 46,884				\$ 2,452	\$ 9,269	\$ 58,605
		State TC									\$ 50,000	\$ -	\$ 50,000
300	Short Plan	IN (PL)	\$ 124,265									\$ 31,067	\$ 155,332
		IN STBG			\$ 80,000							\$ 20,000	\$ 100,000
400	Long Plan	IN	\$ 75,000									\$ 18,750	\$ 93,750
500	Transit/Ped	IN	\$ 75,000									\$ 18,750	\$ 93,750
		IN Y410		\$ 8,519								\$ -	\$ 8,519
		FTA 5307							\$ 10,000			\$ 2,500	\$ 12,500
500	Transit /Ped	FTA Direct								\$ 34,859		\$ -	\$ 34,859
600	Specials	IN	\$ -		\$ 25,040							\$ 6,260	\$ 31,300
TOTAL			\$ 566,265	\$ 14,519	\$ 105,040	\$ 100,000	\$ 46,884	\$ -	\$ 10,000	\$ 34,859	\$ 52,452	\$ 179,596	\$ 1,109,615

FY 2025 KENTUCKY BUDGET SUMMARY

			FHWA				FTA						
			PL	Y410	STBG	HSIP (100%)	SPR	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total
100	Admin/Pub	KY	\$ 20,000								\$ 1,250	\$ 3,750	\$ 25,000
200	Data	KY	\$ 16,400								\$ 1,025	\$ 3,075	\$ 20,500
300	Short Plan	KY	\$ 20,000								\$ 1,250	\$ 3,750	\$ 25,000
400	Long Plan	KY	\$ 8,000								\$ 500	\$ 1,500	\$ 10,000
500	Transit /Ped	KY	\$ 10,800					\$ 10,000	\$ 10,000		\$ 675	\$ 7,025	\$ 38,500
TOTAL			\$ 75,200		\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 4,700	\$ 19,100	\$ 119,000

Table 8: FY 2026 Budget Summaries by Task and State

FY 2026			1-Jul-25	through				30-Jun-26					
			FHWA					FTA					
TASK	Title	State	PL	Y410	STBG	HSIP (100%)	SPR PL	FTA 5304	FTA 5307	FTA 5310	State Match	Local Match	Total
100	Admin/Pub	IN	\$ 190,000									\$ 47,500	\$ 237,500
100	Admin/Pub	KY	\$ 20,000								\$ 2,500	\$ 2,500	\$ 25,000
200	Data	IN (PL)	\$ 120,000									\$ 30,000	\$ 150,000
		IN Y410		\$ 6,000								\$ -	\$ 6,000
		IN HSIP 100				\$ 100,000						\$ -	\$ 100,000
		IN SPR					\$ 60,704				\$ 3,770	\$ 11,406	\$ 75,880
		State TC									\$ 52,604		\$ 52,604
200	Data	KY	\$ 16,400								\$ 2,050	\$ 2,050	\$ 20,500
300	Short Plan	IN PL	\$ 130,000									\$ 32,500	\$ 162,500
		IN STBG			\$ 85,000							\$ 21,250	\$ 106,250
300	Short Plan	KY	\$ 20,000								\$ 2,500	\$ 2,500	\$ 25,000
400	Long Plan	IN	\$ 80,000									\$ 20,000	\$ 100,000
400	Long Plan	KY	\$ 8,000								\$ 1,000	\$ 1,000	\$ 10,000
500	Transit/Ped	IN (PL)	\$ 75,000									\$ 18,750	\$ 93,750
		IN Y410		\$ 25,844								\$ -	\$ 25,844
		FTA 5307							\$ 10,000			\$ 2,500	\$ 12,500
		FTA Direct								\$ 29,980		\$ -	\$ 29,980
500	Transit/Ped	KY	\$ 14,000								\$ 1,750	\$ 1,750	\$ 17,500
		FTA 5304						\$ 20,000				\$ 5,000	\$ 25,000
600	Specials	IN			\$ 25,040							\$ 6,260	\$ 31,300
	TOTAL		\$ 673,400	\$ 31,844	\$ 110,040	\$ 100,000	\$ 60,704	\$ 20,000	\$ 10,000	\$ 29,980	\$ 66,174	\$ 204,966	\$ 1,307,108

FY 2026 INDIANA BUDGET SUMMARY

			FHWA					FTA			State Match	Local Match	Total
TASK	Title	State	PL	Y410	STBG	HSIP (100%)	SPR PL	FTA 5304	FTA 5307	FTA 5310			
100	Admin/Pub	IN	\$ 190,000									\$ 47,500	\$ 237,500
200	Data	IN (PL)	\$ 120,000									\$ 30,000	\$ 150,000
		IN Y410		\$ 6,000								\$ -	\$ 6,000
		IN HSIP 100				\$ 100,000						\$ -	\$ 100,000
		IN SPR					\$ 60,704				\$ 3,770	\$ 11,406	\$ 75,880
		State TC									\$ 52,604		\$ 52,604
300	Short Plan	IN PL	\$ 130,000									\$ 32,500	\$ 162,500
		IN STBG			\$ 85,000							\$ 21,250	\$ 106,250
400	Long Plan	IN	\$ 80,000									\$ 20,000	\$ 100,000
500	Transit /Ped	IN (PL)	\$ 75,000									\$ 18,750	\$ 93,750
		IN Y410		\$ 25,844									\$ 25,844
		IN FTA 5307							\$ 10,000			\$ 2,500	\$ 12,500
		FTA Direct								\$ 29,980		\$ -	\$ 29,980
600	Specials	IN			\$ 25,040							\$ 6,260	\$ 31,300
		TOTAL	\$ 595,000	\$ 31,844	\$ 85,000	\$ 100,000	\$ 60,704	\$ -	\$ 10,000	\$ 29,980	\$ 56,374	\$ 190,166	\$ 1,184,108

FY 2026 KENTUCKY BUDGET SUMMARY

			FHWA					FTA			State Match	Local Match	Total
TASK	Title	State	PL	Y410	STBG	HSIP (100%)	SPR PL	FTA 5304	FTA 5307	FTA 5310			
100	Admin/Pub	KY	\$ 20,000								\$ 2,500	\$ 2,500	\$ 25,000
200	Data	KY	\$ 16,400								\$ 2,050	\$ 2,050	\$ 20,500
300	Short Plan	KY	\$ 20,000								\$ 2,500	\$ 2,500	\$ 25,000
400	Long Plan	KY	\$ 8,000								\$ 1,000	\$ 1,000	\$ 10,000
500	Transit /Ped	KY	\$ 14,000								\$ 1,750	\$ 1,750	\$ 17,500
		KY FTA 5304						\$ 20,000				\$ 5,000	\$ 25,000
		TOTAL	\$ 78,400	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 9,800	\$ 14,800	\$ 123,000

Table 9: Funding by Source

SOURCE	FY 2025			FY 2026		
	Federal	State	Local	Federal	State	Local
IN PL/5303	\$568,941	\$0	\$142,236	\$595,000	\$0	\$148,750
Y410 (2.5% PL)	\$11,843	\$0	\$0	\$31,844	\$0	\$0
IN HSIP 100%	\$100,000	\$0	\$0	\$100,000	\$0	\$0
IN STBG	\$80,000	\$0	\$20,000	\$85,000	\$0	\$21,250
IN STBG- softwares	\$25,040	\$0	\$6,260	\$25,040	\$0	\$6,260
IN SPR - Planning	\$46,884	\$2,452	\$9,269	\$60,704	\$3,770	\$11,406
IN SPR State Traffic Count	\$0	\$50,000	\$0	\$0	\$52,604	\$0
KY FTA 5303	\$10,000	\$0	\$2,500	\$0	\$0	\$0
KY FTA 5304	\$0	\$0	\$0	\$20,000	\$0	\$5,000
KY FTA 5307	\$10,000	\$0	\$2,500	\$0	\$0	\$0
IN FTA 5307	\$10,000	\$0	\$2,500	\$10,000	\$0	\$2,500
FTA Section 5310	\$34,859	\$0	\$0	\$29,980	\$0	\$0
KY PL FUNDS	\$75,200	\$4,700	\$14,100	\$78,400	\$9,800	\$9,800
Total	\$972,767	\$57,152	\$199,365	\$1,035,968	\$66,174	\$204,966
			\$1,229,284			\$1,307,108

SOURCE	FY 2025			FY 2026		
	Federal	State	Local	Federal	State	Local
FHWA- INDIANA Planning Cluster						
IN PL/5303	\$568,941	\$0	\$142,236	\$595,000	\$0	\$148,750
Y410 2.5% PL	\$11,843	\$0	\$0	\$31,844	\$0	\$0
IN HSIP 100%	\$100,000	\$0	\$0	\$100,000	\$0	\$0
IN STBG	\$105,040	\$0	\$26,260	\$110,040	\$0	\$27,510
Sub-total	\$785,824	\$0	\$168,496	\$836,884	\$0	\$176,260
			\$954,320			\$1,013,144
INDIANA SPR - TOTALS						
IN SPR	\$46,884	\$52,452	\$9,269	\$60,704	\$56,374	\$11,406
Sub-total	\$46,884	\$2,283,256	\$9,269	\$60,704	\$0	\$11,406
			\$108,605			\$128,484
IN Total	\$832,708	\$1,444,702	\$177,765	\$897,588	\$0	\$187,666
			\$1,062,925			\$1,141,628
FTA Funds						
FTA Funds	\$64,859	\$0	\$7,500	\$59,980	\$0	\$7,500
FTA Total	\$64,859	\$0	\$7,500	\$59,980	\$0	\$7,500
			\$72,359			\$67,480
FHWA - KENTUCKY Planning						
KY PL Funds	\$74,400	\$4,650	\$13,950	\$78,400	\$9,800	\$9,800
KY Total	\$74,400	\$4,650	\$13,950	\$78,400	\$9,800	\$9,800
			\$94,000			\$98,000
TOTAL	\$971,967	\$1,449,352	\$199,215	\$1,035,968	\$9,800	\$204,966
			\$1,229,284			\$1,307,108

Table 10: FY 2025 Budget

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION
Projected Fiscal Year 2025 Expense Summary
General Budget

ACCOUNT	DIRECT COSTS	INDIRECT COSTS	TOTAL
Salaries	\$441,057 a	\$166,763 ab	\$607,820
Fringe	\$449,595 c	\$0	\$449,595
Office Supplies	\$0	\$2,000	\$2,000
Garage & Motor	\$0	\$6,500	\$4,930
Small Equipment	\$0	\$3,500	\$3,500
Other Supplies	\$0	\$1,500	\$1,500
Fee For Service/ Legal	\$0	\$7,000	\$7,000
Contractual- Software Remix, Str	\$31,300	\$0	\$31,300
Postage	\$0	\$900	\$900
Travel/Training	\$0	\$13,500	\$13,500
Printing & Advertising	\$0	\$2,000	\$2,000
Equipment	\$0	\$12,000	\$12,000
Insurance	\$0	\$14,000	\$14,000
Repairs & Maintenance	\$0	\$4,000	\$4,000
Rent	\$0	\$38,500	\$38,500
Subscriptions & Dues	\$0	\$9,000	\$9,000
Audit	\$0	\$23,500	\$23,500
Telephone	\$0	\$2,000	\$2,000
TOTAL	\$921,952	\$306,663 d	\$1,228,615

INDIRECT RATE = INDIRECT COSTS/DIRECT SALARIES (NET)

- a. Salaries represent net salaries after deduction for vacations, holidays, and personal leave.
- b. Indirect Personnel - 50% of Fiscal Officer's time,
and 25% of Transportation Planners and Tech - based upon time sheets.
- c. Fringe benefits are estimated at 1.0288
- d. Indirect rate is estimated at 0.7071

FRINGE BREAKDOWN

Dental/ Vision/ Health Insurance	\$172,998
FICA	\$55,052
PERF	\$100,485
Workman Comp	\$2,475
Unemployment	\$550
Vacation, Holiday and Personal Leave	\$111,773
Accum-Sick V	\$6,262
TOTAL	\$449,595

Table 11: FY 2026 Budget

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION
Projected Fiscal Year 2026 Expense Summary
General Budget

ACCOUNT	DIRECT COSTS	INDIRECT COSTS	TOTAL
Salaries	\$464,552 a	\$175,776 ab	\$640,328
Fringe	\$490,180 c	\$0	\$490,180
Office Supplies	\$0	\$2,000	\$2,000
Garage & Motor	\$0	\$6,500	\$4,930
Small Equipment	\$0	\$3,500	\$3,500
Other Supplies	\$0	\$1,500	\$1,500
Fee For Service/ Legal	\$0	\$7,000	\$7,000
Contractual- Software Remix, Str	\$31,300	\$0	\$31,300
Postage	\$0	\$900	\$900
Travel/Training	\$0	\$13,500	\$13,500
Printing & Advertising	\$0	\$2,000	\$2,000
Equipment	\$0	\$12,000	\$12,000
Insurance	\$0	\$14,000	\$14,000
Repairs & Maintenance	\$0	\$4,000	\$4,000
Rent	\$0	\$40,900	\$40,900
Subscriptions & Dues	\$0	\$9,000	\$9,000
Audit	\$0	\$26,500	\$26,500
Telephone	\$0	\$2,000	\$2,000
TOTAL	\$986,032	\$321,076 d	\$1,307,108

INDIRECT RATE = INDIRECT COSTS/DIRECT SALARIES (NET)

- a. Salaries represent net salaries after deduction for vacations, holidays, and personal leave.
- b. Indirect Personnel - 50% of Fiscal Officer's time,
and 25% of Transportation Planners and Tech - based upon time sheets.
- c. Fringe benefits are estimated at 1.0288 (Pre-determined)
- d. Indirect rate is estimated at 0.7071 (Predetermined)

A Pre-Determined is rate is used for Fringe and Indirect on even years. (2026)

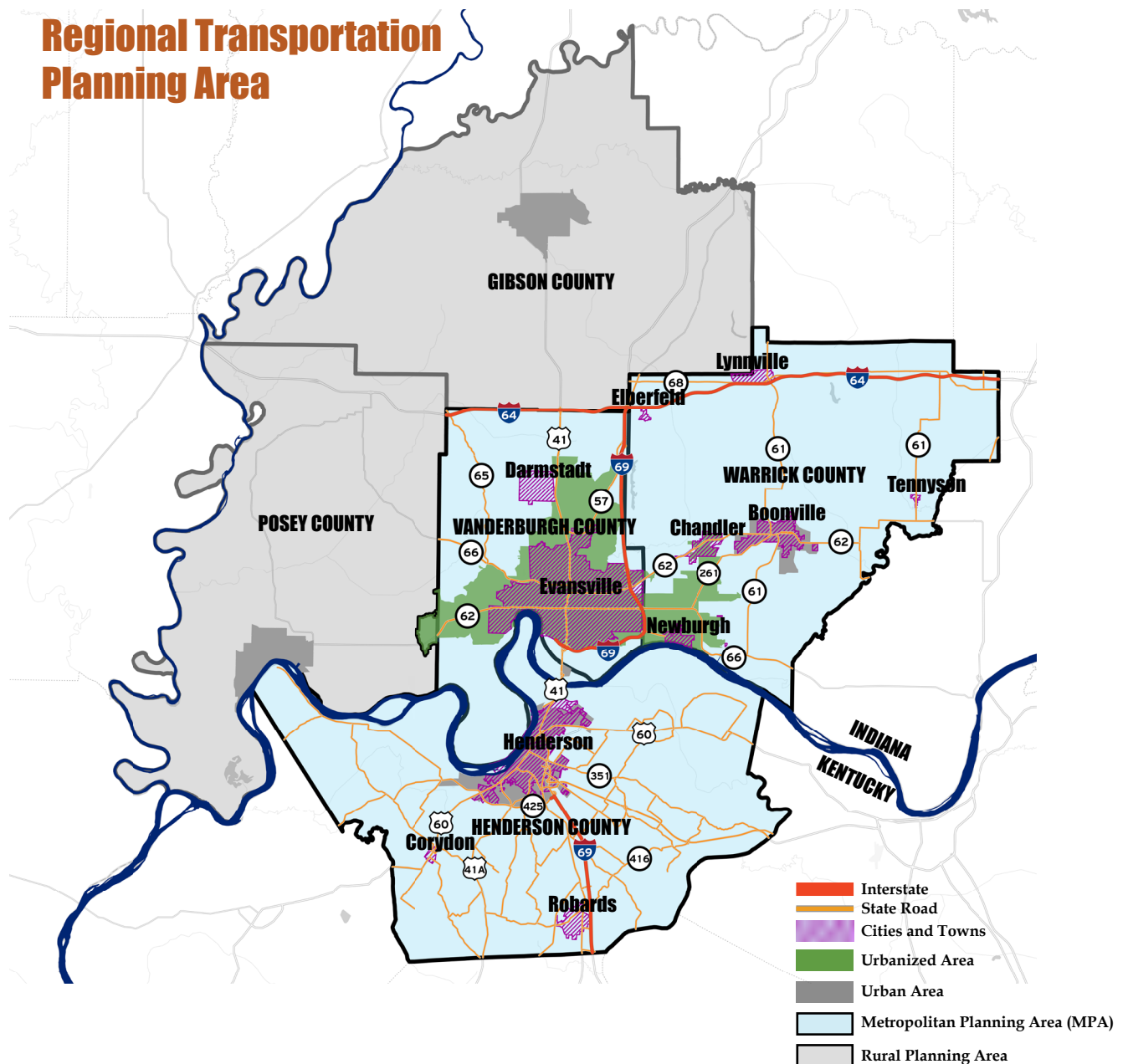
FRINGE BREAKDOWN

Dental/ Vision/ Health Insurance	\$199,998
FICA	\$58,168
PERF	\$106,261
Workman Comp	\$2,475
Unemployment	\$550
Vacation, Holiday and Personal Leave	\$119,983
Accum-Sick V	\$2,745
	.
TOTAL	\$490,180

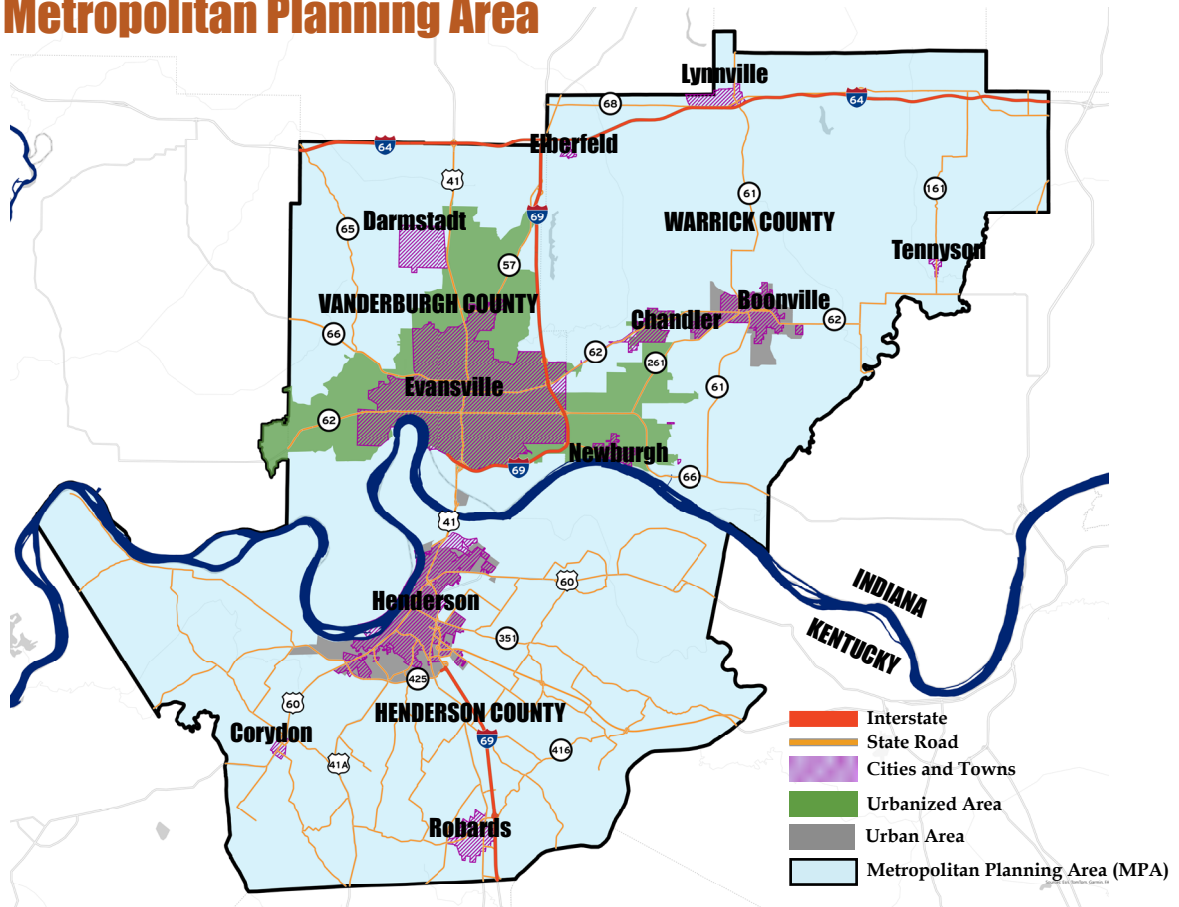
A

EVANSVILLE MPO PLANNING AREA MAPS

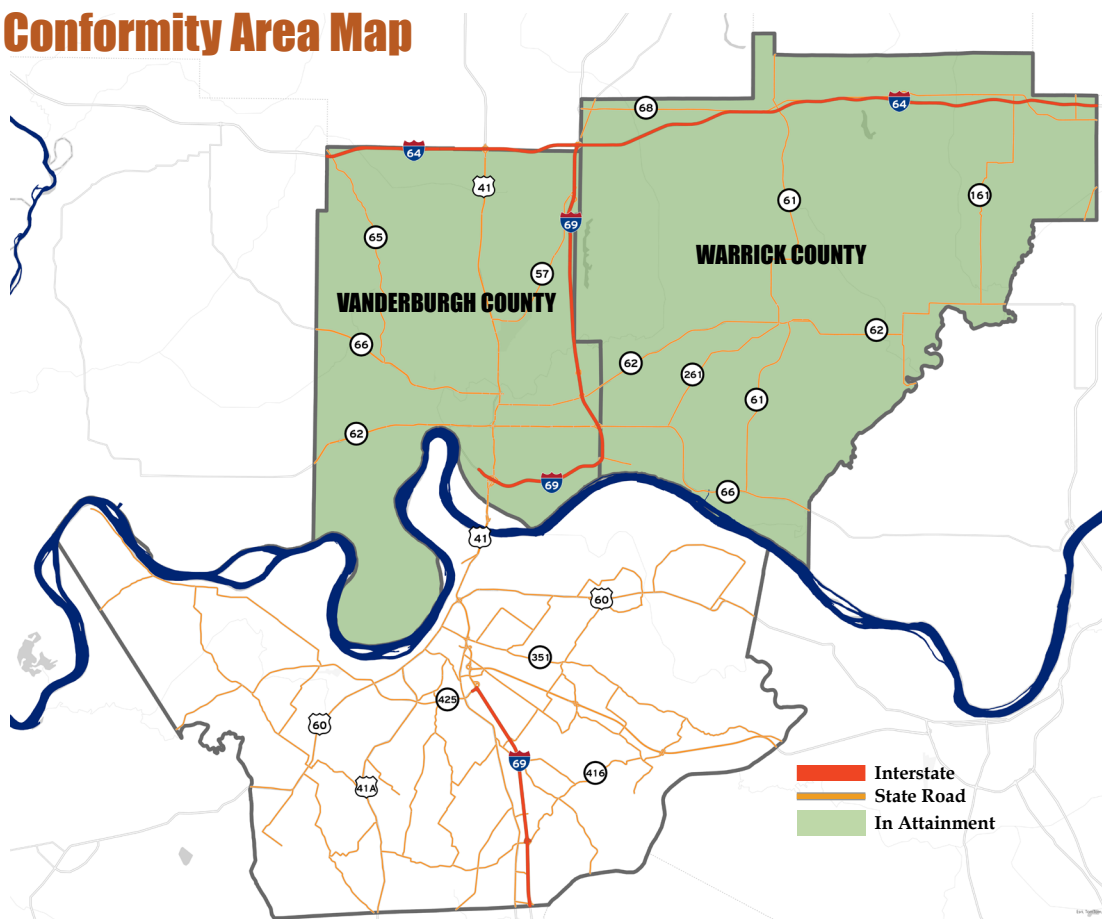
Regional Transportation Planning Area



Metropolitan Planning Area



Conformity Area Map



B OTHER PROJECT ACTIVITIES

Transit vehicle acquisition – Section 5310

Purpose

To provide Section 5310 funding to non-profit transportation agencies to purchase vehicles, operating, and planning costs.

Recent Accomplishments

FTA Activity Line Item 11.12.15 Acquisition of replacement vans and additional vans for the Evansville Arc, Easter Seals Rehabilitation Center, and Missing Pieces.

Provide operating funding for Epworth Express and operating and capital funds for the METS Microtransit pilot program.

FY 2025 & FY 2026 Activities

To purchase vehicles for non-profit transportation agencies in 2025 and 2026 with Section 5310 funding.

To fund operating expenses at 35% for certain transit providers.

The EMPO retains 10% for administrative expenses and 35% of the apportionment remains for non-traditional 5310 projects.

Final Products

Replacement of vehicles (vans for the disabled), operating expenses for certain transit providers, and administrative expenses.

Estimated Budget

Project estimated costs: \$551,285

FTA Section 5310 funds: \$348,590

Local share paid by the non-profits: \$202,695

These funds are administered through the TrAMS and Echo web-based programs.

Estimated Timeframe

Obligation is required within 2 years plus the year published in the Federal Register.

Responsibility

Evansville MPO to disperse the Section 5310 portion of the funds to the transit manufacturer and to perform vehicle inspections, review operating revenue and expense summary, follow the METS Microtransit pilot program, and follow the process of acquisition for METS bus tracking hardware and software.

The non-profit to provide the local match for the vehicles and pick it up.

C

COST ALLOCATION APPROVAL LETTERS: INDOT AND KYTC



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758 TP
Indianapolis, Indiana 46204

PHONE: (317) 232-5485

Eric Holcomb, Governor
Michael Smith, Commissioner

February 1, 2024

Seyed Shokouhzadeh, Executive Director
Evansville Metropolitan Planning Organization
1 Northwest Martin Luther King Blvd.,
Evansville, Indiana 47708

Dear Mr. Shokouhzadeh,

INDOT has reviewed the FY 2025 Cost Allocation Plan presented by Evansville MPO for the period of July 1, 2024 through June 30, 2025.

In accordance 2 CFR 200.331, the Indiana Department of Transportation (INDOT), acting as the pass-through entity for the Federal Highway Administration (FHWA) approved the following indirect and fringe rates which will be monitored with respect to your Unified Planning Work Program Grant. Please include a copy of this letter in your UPWP for future reference. Should the indirect rates change during the FY 2024 grant period, please provide the revised information for re-approval and inclusion of the new rate letter as modification/inclusion in your UPWP Appendix. The approved rates are as follows:

Fringe 102.88%

Indirect 70.71%

Please feel free to contact me if you have any questions or concerns regarding these rates.

Sincerely,

Emmanuel I. Nsonwu
Transportation Planner
Technical Planning & Programming Division
Indiana Department of Transportation

CC: E. Tait
L. Stewart
R. Nunnally
J. Mitchell
File



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758 TP
Indianapolis, Indiana 46204

PHONE: (317) 232-5485

Mike Braun, Governor
Kent Abernathy, Commissioner

February 4, 2025

Seyed Shokouhzadeh, Executive Director
Evansville Metropolitan Planning Organization
1 Northwest Martin Luther King Blvd.,
Evansville, Indiana 47708

Dear Mr. Shokouhzadeh,

INDOT has reviewed the FY 2026 Cost Allocation Plan (CAP) presented by Evansville MPO for the period of July 1, 2025 through June 30, 2026.

In accordance 2 CFR 200.331, the Indiana Department of Transportation (INDOT), acting as the pass-through entity for the Federal Highway Administration (FHWA) approved the following indirect and fringe rates which will be monitored with respect to your Unified Planning Work Program Grant. Please include a copy of this letter in your UPWP for future reference. Should the indirect rates change during the FY 2026 grant period, please provide the revised information for re-approval and inclusion of the new rate letter as modification/inclusion in your UPWP Appendix. The approved rates are as follows:

Fringe	102.88%
Indirect	70.71%

Please feel free to contact me if you have any questions or concerns regarding these rates.

Sincerely,

Emmanuel I. Nsonwu
Transportation Planner
Technical Planning & Programming Division
Indiana Department of Transportation

CC: K. Carmany-George
L. Stewart
R. Nunnally
J. Mitchell
File

www.in.gov/dot/
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Andy Beshear
GOVERNOR

TRANSPORTATION CABINET

200 Mero Street
Frankfort, Kentucky 406 01

Jim Gray
SECRETARY

July 30, 2024

John Ballantyne
Environment, Planning & System Performance Team Leader
Federal Highway Administration
330 West Broadway
Frankfort, KY 40601

Subject: Transmittal of FY 2025 CAPs

The Kentucky Transportation Cabinet has approved the following rates for Evansville Metropolitan Planning Organization (EMPO) for the fiscal year ended June 30, 2025:

	<u>Estimated</u>
Fringe Benefits:	102.88%
Indirect Costs:	70.71%
Combined:	173.59%

The Office of Audits reviewed the Draft Cost Allocation Plan (CAP) to ensure compliance with 2 CFR Part 200. This approval does not constitute “establishment of a rate by a cognizant agency”. The final CAP will be approved by the Department of Local Government upon completion of the FY 2025 audit. The Kentucky Transportation Cabinet retains the right to audit the rates or adjust them should a cognizant approval occur after this date.

Sincerely,

Stephanie L. Banks
Audit Manager
External Audit Branch

cc: Thomas Whitt
Attachment

D

TRANSPORTATION PLANNING PROCESS CERTIFICATION FY 2025

TRANSPORTATION PLANNING PROCESS CERTIFICATION – FY 2025

In accordance with 23 CFR 450.336, and Federal certifications, the Indiana Department of Transportation and the Evansville Metropolitan Planning Organization hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and 23 CFR part 450.300;
2. Sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 1101(b) of the FAST ACT (Pub. L 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37 and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of Title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

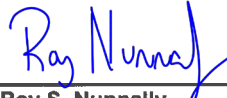
Evansville Metropolitan Planning Organization


Seyed Shokouhzadeh

Executive Director
Title

2/22/2024
Date

Indiana Department of Transportation


Roy S. Nunnally
Director, INDOT
Technical Planning & Programming
Title

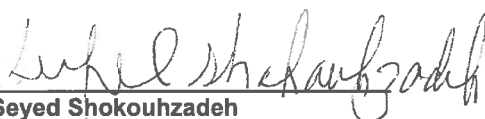
2/22/2024
Date

**TRANSPORTATION PLANNING PROCESS
CERTIFICATION – FY 2026**

In accordance with 23 CFR 450.336, and Federal certifications, the Indiana Department of Transportation and the Evansville Metropolitan Planning Organization hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and 23 CFR part 450.300;
2. Sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 1101(e) (8) of the Infrastructure Investment and Jobs Act (IIJA) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37 and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of Title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

**Evansville Metropolitan
Planning Organization**


Seyed Shokouhzadeh

Executive Director
Title

4/14/2025
Date

Indiana Department of Transportation


Roy S. Nunnally

Director, INDOT
Technical Planning & Programming
Title

4/14/2025
Date

E CHECKLIST FOR THE UPWP

See next page for UPWP Checklist.



Unified Planning Work Program Checklist

Item	Page #	Comment	Regulation or Law Cited
1 FORMAT GUIDELINES			
Dated (left hand corner)			
Page numbers			
2 COVER/TITLE PAGE			
Name of MPO agency and area represented	cover		
FY of UPWP, contact information, web site	iii		
Agencies providing funds or support	iii		
3 INTRODUCTION/PREFACE			
Table of Contents	ix-x		
MPO Approval Resolution (signed)	v - vi		
Committee Members & Responsibilities	vii-viii		[See 23 CFR 450.310 (d)]
Staff Members, Positions & Responsibilities	viii		
Maps - MPO Planning, Urbanized & A.Q. Areas	A1-A2		[See 23 CFR 450.312]
Planning Factors	2		[See 23 CFR 450.306 (b)]
UPWP - Definition of UPWP and purpose	1		[See 23 CFR 420.111]
4 WORK ELEMENTS* - Each Work Item should include the following:			
Work Element Number & Title			
Description, including Goals, Objectives and Products			23 CFR 420.111(b)(1) & 450.308(c)
Schedule for Completion			23 CFR 450.308(c)
Agency Responsible			23 CFR 450.308(c)
Estimated Cost			23 CFR 420.111(e)
Funding Sources			23 CFR 450.308(c)
ISSUES TO ADDRESS (May be addressed under various work elements listed below or as standalone work elements)			
Safety/Security	6,7, 12-14	Task 200 primary; 500 for transit and ped	
Resilience/Reliability (Consider KYTC evaluations of damage-prone areas)	10, 11	Task 400	23 CFR 667
Multimodal Planning			
-Freight	6, 8	Task 300	23 U.S.C. 134(h), (i)(6)
-Transit	12-14, B-1	Task 500 and B-1 for section 5310 vehicles	23 U.S.C. 134(c)(2), (i)(2)(H)
-Bike/Pedestrian	46005	Task 500	23 U.S.C. 134(i)(6)(A), 135(i)(3)(A)
Complete Streets - activities to increase safe and accessible options for multiple travel modes. Describe how the MPO will meet (or opt out of) the requirement to spend 2.5% of PL funds on eligible activities. Must be a standalone work element if the MPO wishes to request 100% federal funding for eligible activities.	6, 12	Tasks 200 and 500. Code Y410 is labeled next	IIJA § 11206
Travel Demand Modeling, WTP update, project analysis, report or housing and employment changes and employment-based traffic patterns to KYTC. If not a standalone work element, include summary of modeling-related tasks.	6,11, 15	Task 200 primary; regional significant Task 400; Travel demand software Task 600	[See 23 CFR 450.104, Regionally significant project]
Conformity Analysis	11	Task 400	
ITS Architecture	10-11	Task 300	23 CFR 940
Congestion Management Process (TMAs only)	6-7	Task 200	23 CFR 450.322
ADA Transition Plans	4-5	Task 100	FHWA Civil Rights Guidance: www.fhwa.dot.gov/civilrights/programs/ada_sec504qa.cfm#q12
ADMINISTRATION Work Element			
Major Purchases/Training/Audits	3-6	Task 100	
General Committee Meetings	3-6	Task 100	
Planning Agreement/Update as needed	4-5	Task 100	23 CFR 450.314
UNIFIED PLANNING WORK PROGRAM Work Element			
UPWP Development & Maintenance	3-6	Task 100	23 CFR 420.111 & 450.308
Annual Performance & Expenditure Report	5	Task 100	23 CFR 420.117(b)
PUBLIC INVOLVEMENT & REPORTING Work Element			
Participation Plan Development & Maintenance	3-6	Task 100	23 CFR 450.316
Annual Listing of Obligated Projects	8-10	Task 300	23 CFR 450.334
DATA COLLECTION & ANALYSIS Work Element			
Census/Socioeconomic Data	6-7	Task 200	
Transportation Systems/Urban Boundaries	6-7	Task 200	
Performance Measures & Targets	11	Tasks 300, 400, & 500 (400 is the main)	23 CFR 450.306(d)
PROJECT IDENTIFICATION & PRIORITIZATION Work Element			
Identify and Update Projects in CHAF	9-10	Task 300	
Assist with SHIFT Project Prioritization Activities	9	Task 300	
Assist with CMAQ Prioritization (CMAQ-eligible areas only)	10-11	Task 400	
Dedicated-STP & Dedicated-TAP Project Selection (TMAs only)	8-9	Task 300	
TRANSPORTATION IMPROVEMENT PROGRAM Work Element			
TIP Development & Maintenance	8-10	Task 300	23 CFR 450.326
METROPOLITAN TRANSPORTATION PLAN Work Element			
MTP Development & Maintenance	10-12	Task 400	23 CFR 450.324
TRANSIT Work Element			
-Transit	12-14, B-1	Task 500 and B-1 for section 5310 vehicles	
SPECIAL STUDIES Work Element(s): Corridor studies, sub-area studies, etc. (as needed)			
Specialized Software	15 Task 600		
Section 5310 Transit Vehicle Acquisition	B-1, 2	Appendix B	
5 UPWP SUMMARY			
Funding Sources & Matching Rates	20		23 CFR 450.308(c) & 420.111(b)
Indirect Costs (if applicable)	21-22		
Estimated Effort - Person-Weeks/Hours	6,8,10,12,14,15		
Expenditures by Work Item & Funding Source	18-19		
6 APPENDICES			
CAP Approval Letter from KYTC (if charging indirect costs)	C-3	INDOT's approved, KYTC is in review	

* The Work Elements organizational structure presented in this table is provided as an example only; MPOs may adjust the organizational structure to suit their needs.

27-Feb-25

F

COMMENTS

2025 Comments

Date	Agency	Page	Comment	MPO Responses
3/28/2024	IN FHWA	3	3 The FY 2025 PEAs Indiana & Kentucky – National Areas of Focus: EMPO lists Indiana's PEAs under the "National Areas of Focus." Change the header to "Local Areas of Focus," as done in the previous UPWP.	Changed the "National Areas of Focus:" to "Local Areas of Focus" on the header.
3/28/2024	FTA REGION V		No Comments	
3/28/2024	INDOT	vii	Evansville MPO Staff: Matt Schriefer is still listed as part of the EMPO staff.	Matt Schriefer returned to the MPO staff on 3/4/2024.
3/25/2024	KY FHWA	3	Make sure to also include or reference the 2021 USDOT PEAs which are still the most current. No issue with the inclusion of state DOT directed PEAs....just clarify the difference between the two.	Added the 8 "National Areas of Focus" back into the PEAs, these actions are still in the work elements.
3/25/2024	KY FHWA	13	Are there ever amendments to the MTP? If so, that would be a final product for this section.	Amendments to the MTP are rare and usually are due to conformity. Added "MTP" Amendments as needed under final product.

2026 Comments

Date	Agency	Page	Comment	MPO Responses
3/21/25	INDOT/FTA	Table of Contents and page 3	Please remove FTA, or FTA Region V from the references to the PEA's – planning emphasis areas.	Removed the entire section of PEs from the Table of contents and page 3.
3/21/25	INDOT/FTA	Page 3	The term BIL should be replaced with IIJA.	Replaced Bipartisan Infrastructure Law BIL with Infrastructure Investment and Jobs Act IIJA
3/21/25	INDOT/FTA	N/A	Remove references to rescinded Executive Orders.	We do not reference EO in our UPWP

2026 Comments Cont.

3/21/25	INDOT/FTA	N/A	NOFOs for some discretionary programs where FTA funds for planning may be awarded include a requirement that selected planning projects must be included in the UPWP upon award and prior to being eligible for pre-award authority (e.g., Areas of Persistent Poverty, Transit Oriented Development Planning Pilot Program, etc.). If a recipient was awarded discretionary funds with this requirement, please incorporate selected projects into the UPWP.	Not applicable
2/26/25	KYTC/FHWA	Page 3	Any mention of Environmental Justice (EJ) (stemming from Executive Order 12898) must be removed, including in Socioeconomic Studies.	Environmental Justice was removed
2/26/25	KYTC/FHWA		It is no longer necessary to do any analysis using the STEAP tool	STEAP was not ever referenced.
2/26/25	KYTC/FHWA	Page 3 and sections 100-600	Our documents must not use the terms: environmental justice, racial equity, climate change, energy impacts, greenhouse gas emissions, Justice 40, and Council of Environmental Quality (CEQ).	Removed all the language also checked for references regarding equity, inclusion, sustainability, cumulative impacts and sea level rise.
2/26/25	KYTC/FHWA		At this time, Title VI is unchanged and unaffected.	noted
2/26/25	FHWA	Page 6	Planning and the ADDs will continue to produce Socioeconomic Studies by summarizing race/color/national origin (Title VI) as well as elderly, disability status, poverty level, and English proficiency (without reference to Environmental Justice) using traditional data sources. This information will ensure that project teams can plan for appropriate public involvement and engagement opportunities.	noted

2026 Comments Cont.

2/27/25	FHWA-KY	Appendix C, D, E	In previous years, it had been requested that a copy of planning agreement(s) be included in an appendix to the UPWP. However, after consultation with FHWA-KY, we have determined that this is no longer necessary. A revised UPWP checklist with that item removed is attached and should be used in place of the old version.	Removed the planning appendices and updated the new checklist.
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EVANSVILLE MPO

UNIFIED PLANNING WORK PROGRAM

FY 2025 - 2026

